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| Location: | Online Zoom Meeting |
| Date: | March 24, 2021 |
| Time: | 5:15 pm – 6:00 pm |
| Attendees:  | Selina, Beth, Girish, Tina, Courtney, Odette, Ian, Kathleen, David, Lucy, Sheroni, Tina, Claudia and Jaklin |

# Agenda items

# Selina announced agenda items:

**[1.] Determined a date to do the elections in the first week of April**

The voting will be done on Thursday April 8, 2021 at 5:15pm. The voting will be virtual online using zoom in zoom poll so you cannot call on a phone to vote. Also, all the individuals who will be voting on zoom must verify their identity from showing their video or being verified by their voice.

**[2.] Launching the New CUPE website**

Selina has mentioned to have a look at the new cupe website that individuals can have a look at the bi laws and collective agreement.

**[3.] Individuals who have nominated themselves for positions**

**If there is only one person for the position then no need to vote.**

[a.] President : Selina and Courtney

[b.] Vice – President: Courtney

[c.] Secretary Treasurer : Mia Ali

[d.] Recording Secretary: Girish Kizhakkathil

[e.] One Trustee : Courtney or Odette (who will confirm at next meeting)

[f.] Union Steward for Chauncey: Selina will ask union members at Chauncey if they would be interested

[g.] Union Steward for Lakeshore: Lucy or Courtney

[h.] Union Steward for Dufferin: Ali

**[4.] Other matters that need to be addressed:**

The union members wanted to know about the financial reports and this information will mentioned in the next union meeting.

The union members have agreed that the Executive team should get paid for the honorarium for providing union services since they are giving their time and have out of pocket expenses. The Executive team does not have submit receipts for this honorarium. In the past, Selina had mentioned that the Executive team has not collected the honorarium. Beth (the union representative) had told everyone that the union executive team should collect the money since the honorarium is in the bi laws.

Also, the union members were trying to come up with of a way to pay the Trustee for taking a day off work or taking their time to arrange the accounts for the union since the books have not been done on a regular basics. The union can not pay the trustee directly since then the union would be responsible for generating a T4 slip. Beth (the union representative) had suggested to talk to the employer about paying the union member trustee for their services for the union and then billing the union for this payment to avoid the union from generating a T4 slip. Another way is Selina had mentioned that the trustee could be paid by an honorarium not more than $500 to ensure the union would not have to generate a T4 for services rendered. The union members can decide at the next union meeting of how much should be offered for the services of the trustee and if a honorarium or other method of payment to trustee.

After these elections are completed then the union will be asking individuals if they would like to be in labour management committee or occupational health and safety and there will be elections for these positions in another meeting.

**[5.] The next union meeting is Thursday March 24, 2021 at 5:15pm to vote for individuals for the Union Executive Team.**